

Principles for Assessment of Procurements of OSPA

1. Purpose

The purpose of these principles is to assist the OSPA procurement assessment committee in assessment of received tenders.

2. Procurement for Storage and Delegated Stocks of Fuel

2.1 Reliability of the Tenderer

- Circumstances that may compromise the reliability of the tenderer are taken into account. For example the fact whether the tenderer or persons related thereto have committed an economic crime.
- Lack of tax arrears. Zero tolerance.

2.2 Aspect of Economic Security:

- Geographic Location:
The location of stockpiling fuel should generally be easily accessible (ice braking ensured in wintertime in case of a harbour) and enable transportation of fuel to Estonia for a reasonable cost and during a reasonable period of time.
- One location is not used for stockpiling such a quantity of fuel and one company is generally not entered into an agreement with for such a quantity of fuel, that would significantly disturb the fuel supply security in Estonia in case of loss or deterioration.
- The technical condition of fuel tanks offered does not provide grounds for any doubts in terms of safe storage of fuel (existence of necessary certificates and verifications).

2.3 Amount of Possible Additional Expenses

2.4 Expenses relating to handling of fuel (pumping cost) should not significantly exceed the usual level of such expenses.

2.5 Technical indicators relating to handling of fuel (pumping possibilities, number of loading docks) ensure the reasonable time of fuel changing, measuring and other procedures.

2.6 Price of Stockpiling/Delegated Stocks

OSPA generally prefers the purchase and storage of fuel to contracts of delegated stock. Contracts for delegated stock are not entered into in case tenders for storage with reasonable conditions and means for purchase of fuel exist.

2.7. Preference of Combined Stockpiling to Separate Stockpiling

OSPA prefers combined stockpiling of fuel to separate stockpiling in order to ensure constant renewal and quality of fuel for no additional costs.

3. Fuel Purchasing Procurement

3.1 Price with Transportation Cost and Premiums:

- When comparing prices, OSPA also considers the possible costs of transport to Estonia in case the fuel should be sold upon emergence of supply difficulties.

3.2 Compliance of the Quantity of Fuel Offered with Procurement Quantity

- OSPA generally prefers offers for the entire procurement quantity.
- In the quantity indicated in a tender does not comply with the procurement quantity, it is analysed whether a possibility exists to receive the missing quantity under reasonable conditions from other tenders.
- Upon deciding to purchase a partial quantity, it is considered whether tenders for the missing quantity are likely to be received with reasonable conditions upon a repeated procurement.

4. Identification of the Winner in Case of Equal Tenders

- 4.1. In case of tenders with equal parameters, tenderers who have submitted tenders with equal prices are generally asked for written repeated tenders within a day.
- 4.2. In case the tenders remain equally priced even upon repeated tendering, the winner is identified by means of a draw.